**All Saints Lutheran Church Children’s Learning Center**

**Employment Application**

Date of application \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position applied for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you ever been discharged for unsatisfactory service? No \_\_\_\_\_ Yes \_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Education** | Name | Location | Dates Attended | Degree Received |
| High School |  |  |  |  |
| College |  |  |  |  |
| Graduate School |  |  |  |  |

Please list any additional certifications or diplomas you currently hold: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

First Aid Certification: No \_\_\_\_\_ Yes \_\_\_\_\_\_ Arlington Child Care Worker Certification: No \_\_\_\_\_ Yes \_\_\_\_\_\_

Are there any physical or personal limitations on the type of work you can do with preschool children or the amount of time you can spend at work? No \_\_\_\_\_ Yes \_\_\_\_\_

**References**

Please list 3 references, not including relatives or former supervisors.

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Phone Number | Occupation | Length of time known |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Have you ever been convicted or a crime or felony? No \_\_\_\_\_ Yes \_\_\_\_\_

If a teacher applicant, are you available for substitute work? No \_\_\_\_\_ Yes \_\_\_\_\_

**Employment History** (List most recent first OR attach a resume)

|  |  |
| --- | --- |
| Company Name |  |
| Supervisor name & phone |  |
| Dates of Employment |  |
| Position and salary |  |
| Duties |  |
| Reason for Leaving |  |

|  |  |
| --- | --- |
| Company Name |  |
| Supervisor name & phone |  |
| Dates of Employment |  |
| Position and salary |  |
| Duties |  |
| Reason for Leaving |  |

|  |  |
| --- | --- |
| Company Name |  |
| Supervisor name & phone |  |
| Dates of Employment |  |
| Position and salary |  |
| Duties |  |
| Reason for Leaving |  |

I understand that this is an application for employment and that no employment contract is being offered.

I authorize the prospective employer to inquire as to my record of any or all persons and of my former employers. In the event of my employment with the Children’s Learning Center, I agree to comply with the rules and regulations governing my employment. In the event I should terminate my employment, I agree to file my resignation TWO WEEKS prior to the date effective.

I understand that, if I am employed, the first three months of my employment are an introductory period, and if my services have not proven satisfactory, my employment may be discontinued without prejudice.

Applicant’s signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please give your personal testimony. How did you become a Christian/accept Jesus Christ as your personal savior?

Once a person has received Christ as Savior, what would it take to lose that relationship?

What is your current church affiliation? Are you a member? How often do you attend? In what areas of service are you involved?

Do you pray regularly? Are you currently involved in a personal or group Bible study?

Why do you wish to teach at CLC?

What do you see as the purpose of a Christian school?

What occupational/professional areas do you have abilities in that could be helpful as a staff member at CLC?